

VETERINARY COUNCIL OF NIGERIA

NO, 8 ZAMBEZI CRESCENT, MAITAMA, DISTRICT

P.M.B. 433, GARKI, ABUJA

INVITATION TO TENDER VETERINARY COUNCIL OF NIGERIA

(A) INTRODUCTION

The Veterinary Council of Nigeria (VCN) invites reputable Companies with cognate experience to submit Technical and Financial bids for the underlisted 2018 Capital Projects

LOT NO	PROJECTS
Lot 1	Furnishing of two (2) already Constructed Conference Halls
Lot 2	Purchase of ten (10) Laptops, ten (10) Desktops and ten (10) UPS
Lot 3	Purchase of ten (10) Printers
Lot 4	Purchase of one (1) Industrial Photocopying Machine
Lot 5	Purchase of one (1) 16-seater Bus

(B) SCOPE OF WORK

The scope of work is as detailed in the Standard Bidding Document to be issued to bidders.

(C) ELIGIBILITY REQUIREMENTS:

Interested firms/companies should submit the following supporting documents;

- (i) Certificate of Incorporation with Corporate Affairs Commission (CAC) including forms CAC 2 and CAC 7;
- (ii) Evidence of Tax Clearance Certificate for the last 3 years – 2015, 2016, 2017;
- (iii) Evidence of current Pension Compliance Certificate asiring on 31st December, 2018;
- (iv) Evidence of current Industrial Training Fund Compliance Certificate expiring on 31st December, 2018;

(v) Evidence of current Nigerian Social Insurance Trust Fund (NSITF) compliance certificate expiring on 31st December, 2018;

(vi) Evidence of Registration on the National Database of Federal Contractors, Consultants and Service Providers by submission of Interim Registration Report (IRR) expiring on 1/1/2019 or valid Certificate issued by BPP;

(vii) A sworn affidavit disclosing whether or not any officer of the Veterinary Council of Nigeria or the Bureau of Public Procurement is a former or present Director, shareholder or has any pecuniary interest in the bidder and to confirm that all information presented in its bid are true and correct in all particulars.

(viii) List and verifiable documentary evidence of at least three (3) similar jobs in the last five (5) years including Letter of Awards, Valuation Certificate and Job Completion Certificate;

(ix) Company's Profile with including curriculum Vitae of Key Staff with copies of their Professional Qualifications.

(x) Bank reference indicating the Bank's readiness to support the funding of the project if awarded;

(xi) Audited Accounts of the bidder for the last three (3) years (2015, 2016, 2017);

(xii) Only companies included in the National Automotive Design and Development Council's approved list of local manufacturers of vehicles or their authorised representative should bid for lot 5.

(D) COLLECTION OF TENDER DOCUMENTS

Interested contractors/companies are to pay a non-refundable tender fee of Ten Thousand Naira (N10,000.00) per Lot into the Veterinary Council of Nigeria's TSA Account and obtain a receipt from the VCN's Accounts Department and collect Tender documents on presentation of the receipt at the Registrar's office, VCN, No. 8 Zambezi Crescent, Maitama, Abuja.

(E) SUBMISSION OF TENDER DOCUMENTS

Bidders are required to submit Technical and Financial bids in separate sealed envelopes which should be labelled or marked with 'TECHNICAL BID' and 'FINANCIAL BID' LOT _____ respectively at the front top right hand corner, both of which are to be enclosed in a bigger sealed envelope, This should be dropped in the tender box located at the office of the Registrar, **on or before 12:00 noon on Monday, 10 December, 2018**. All pages of the documents must be duly endorsed by the bidder and addressed to; The Acting Registrar, Veterinary Council of Nigeria, No, 8, Zambesi Crescent, Maitama, Abuja.

(F) OPENING OF TECHNICAL BIDS

This technical bids will be opened immediately after the deadline for submission at **12:00 noon on Monday, 10 December, 2018** in the Conference Hall 2, Veterinary Council of Nigeria Building, Maitama, Abuja. Interested members of the public, Civil Society/Media Organisations and interested Contractors and/or their representatives are hereby invited to attend the opening of the pre-qualification documents as scheduled.

(G) IMPORTANT NOTICE

- (i) Late bids submission will be returned un-opened
- (ii) Pre-qualified bidders shall be invited at a later date for financial bid opening, while the financial bids of unsuccessful bidders will be returned unopened
- (iii) No refund of fee to any disqualified bidder(s)
- (iv) This advertisement should not be construed as a commitment nor shall it entitle any company to make any claim whatsoever, and/or seek any Indemnity from the Council by virtue of such company having responded to this advertisement. All expenses incurred in preparing bid document and all expenses associated with bid-responses shall be borne solely by the company concerned.
- (v) Technical and financial bids are to be enveloped separately and inserted in a bigger sealed envelope. Any combined bid shall be disqualified.

SIGNED:

ACTING REGISTRAR

VETERINARY COUNCIL OF NIGERIA, ABUJA